



Microsoft Teams



From Friday 28th November 2020, your child will be set weekly English homework on the Microsoft Teams platform.

Please use this PowerPoint to help your child log in and access their weekly assignments.



1. Open your web browser



2. Type in teams.microsoft.com

3. Enter your child's username (e-mail address) and then password

A screenshot of the Microsoft sign-in page. It features the Microsoft logo at the top left, followed by the text 'Sign in'. Below this is a text input field labeled 'Email address, phone number or Skype'. Underneath the field are three links: 'No account? Create one!', 'Can't access your account?', and 'Sign-in options'. At the bottom are two buttons: 'Back' and 'Next'.

Enter password

Password

[Forgotten my password](#)

Sign in

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Once you've logged into Teams:



4. Click on the class team



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5. Click on 'Assignments' to see your assignments for this week.



General

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6. Read the assignment and then support your child in completing it



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Hand in

Writing a Wishing Tale

Points
No points

Due 29 November 2020 23:59

Instructions

Your assignment this week is to write your very own 'Wishing Tale'

Plan your story carefully and make sure you stick to the structure above.

Where will your story be set?
Who will your characters be?
What will your characters want?
How will they get it?
How will the story be resolved?

Reference materials



Hetty's Unicorn - example text.docx



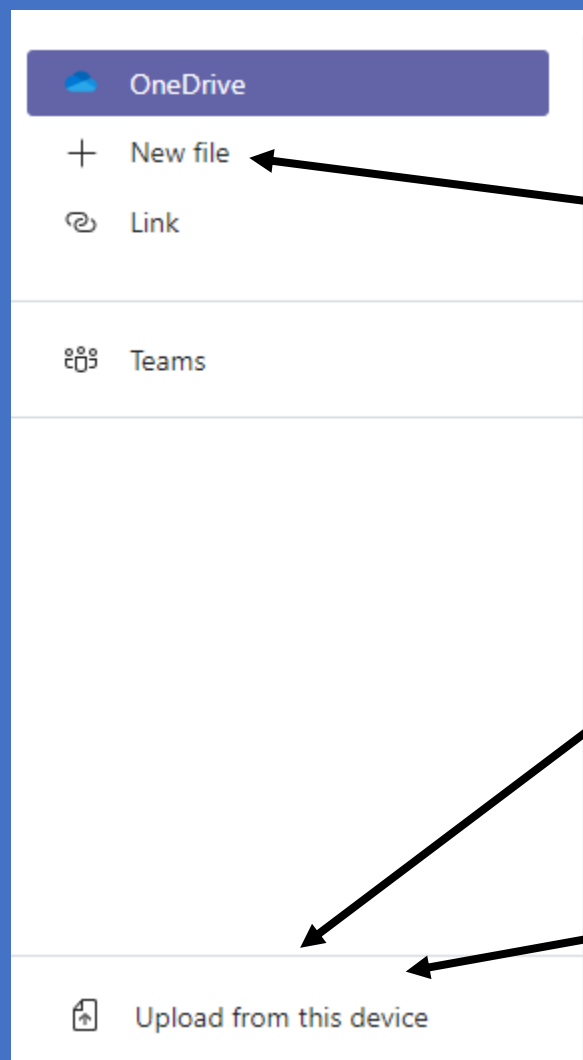
My work

[Add work](#)

7. To send it back to their teacher click 'add work'



Ways to send work back



- Your child can respond directly through Microsoft Teams using their programmes (Word/PowerPoint/Excel)
- You can take a photo of the hand written work your child has done and upload it
- Your child can use a programme on your computer/phone/tablet to complete the work and then you can save it and upload it

Ways to send work back



Your child may also be able to respond directly on the worksheet that has been sent via Teams.

Teachers will decide each week whether this is appropriate or not for the piece of work being set.



Help



If you are struggling to log your child on and access their work then please don't hesitate to contact the school office via e-mail or telephone.

You could also visit the Microsoft Teams help page via the following link:

<https://support.microsoft.com/en-us/office/distance-learning-with-microsoft-365-guidance-for-parents-and-guardians-89d514f9-bf5e-4374-a731-a75d38ddd588>