

WEST HILL GOVERNING BOARD
SPRING TERM 2020
FULL GOVERNING BOARD MEETING

Time and Date: 25th March 2020 at 6.30pm (Meeting not held due to school closure (Covid -19))

AGENDA PART 1

- 1. Apologies**
- 2. Governing Board Membership**
 - a. Changes to Governing Board membership**
 - b. DBS clearances**
 - c. GIAS/EduBase data completion**
 - d. Website updates**
- 3. Declaration of Interests**
- 4. Minutes of previous meeting held on 27 November 2019 and Matters Arising.**
- 5. Headteacher's termly report to governors – (including Report on progress towards achieving SIP priorities).**
- 6. Review School Link Inspector's Termly Note of Visit.**
- 7. Governing Board Committees:**
 - a. Report from Finance, Premises & Personnel and Agree 2020/21 Budget.**
 - b. Report from Curriculum**
- 8. Governor Link Visits**
 - a. Report on this term's visits**
 - b. Agree next term's visits**
- 9. Governor Training**
 - a. Training undertaken**
 - b. Summer term training day**
- 10. Governing Body Development Plan Review**
- 11. Review Results of Parent Questionnaire.**
- 12. Safeguarding Report.**

13. Any Other Business.**14. Date and time of next meeting****Actions from the Previous Meeting held on 27th November 2019**

<u>Action</u>	<u>By Who</u>	<u>By When</u>
1. Election of a Parent Governor	School	ASAP
2. DBS check for new governor	School	ASAP
3. Amendment to IOG	School/LA	ASAP
4. Website amendment Governor details	School	ASAP
5. Register of Interests signature	Governors	Immediate
6. Governor Code of Conduct signature	Governors	Immediate
7. KCSIE Document signature	Governors	Immediate
8. Review of GB Development Plan	Co-Chairs	End of school year
9. Self Evaluation Summary	Joint HTs	ASAP
10. Safer Recruitment Training	Governors DS/DC	ASAP
11. Impact of Special Needs	Link for SEND	Spring Term
12. Link visit Leadership/Management	Link governor	Spring Term
13. Meeting with parents	Governors	ASAP
14. Inspection Data Summary Report	Joint HTs	January

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AGENDA PART 2
CONFIDENTIAL ITEMS

- 1. Attendance**
- 2. Update to Declarations of Interest**
- 3. Minutes of the previous full Part 2 Governing Body meeting.**
- 4. Reports from any committees established to consider parental complaints, pupil exclusions or any other confidential matter.**
- 5. Headteacher's report on any :**
 - Complaints (Parents, Carers, Pupils, Staff, Other)
 - Exclusions (Permanent & Fixed Term)
 - Equality related incidents (Parents, Carers, Pupils, Staff, Other)
- 6. Any Other Confidential Business**